



*ELK*  
*TOWNSHIP*  
*Making life better!*

## Elk Township - Lake County, Michigan

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### ELK TOWNSHIP REGULAR BOARD MEETING

April 13, 2021

Lou Fitz, Supervisor, called the meeting to order @ 7:00pm

Moment of Silence

Pledge of Allegiance, led by L. Fitz

Roll call, officials present: Lou Fitz, Supervisor; Karen Fickies, Clerk; Brandy Myers, Treasurer; Dave Bass, Trustee, Jack Hankiewicz, Trustee. Citizens in attendance (11)

Agenda Revisions: Supervisor Report: (5)BBSAD Public Hearing, (6) SEEDF Ground Breaking Ceremony, (7) Franchise letter from Charter Communications, New Business: A1 Services Contract, Elk Township Contract of Lease to SEEDF, request to hire Handyman for township, K Fickies-motion to approve agenda as revised, D. Bass-seconded; motion carried 5-0-0

Minute's approval- D. Bass-motion to approve March 9, 2021 Regular Meeting minutes as printed; J. Hankiewicz- seconded; motion carried 5-0-0

Minute's approval – K. Fickies-motion to approve March 27, 2021 Special Meeting minutes as printed; D. Bass-seconded; motion carried 5-0-0

Board Member Reports:

L. Fitz, Supervisor

- Street light at intersection of 11 ½ Mile Rd. and Brooks Rd. has been scheduled by Great Lakes Energy
- All contracts for Contract work is in the process
- The bond for the SEEDF/JBA have been sold and the funds will be deposited into the JBA account on April 15, 2021.
- AMAR Audit will be done next year, requirements given to Board members for review. This is usually done by the State
- BBSAD Public Hearing will be held Saturday, April 17, 2021 at 2 pm at Township Hall
- SEEDF Ground Breaking ceremony will be held Saturday, May 1, 2021 at 11 am with luncheon at Elk Township Hall to follow
- Charter Communications has acquired cable franchise from Town & Country Cable & Telecommunications (Golden Communications)

K. Fickies, Clerk

- Non Periodicals –Great Lakes Energy for installation of Street Light 11 ½ Mile Rd. & Brooks Rd., \$1,118.00 (previously approved)
- Request to approve bills paid in March, 2021. J. Hankiewicz-motion to approve as printed, D. Bass-seconded, motion carried 5-0-0

- Budget Amendment request - \$1,118 from General Funds to 101-448-920 , Street Lights to cover cost of installation of street light. L. Fitz-motion to approve Budget Amendment in the amount of \$1,250 to cover cost of monthly charges as well, D. Bass-seconded. Roll Call Vote: D. Bass, yes; J. Hankiewicz, yes; B. Myers, yes; L. Fitz, yes; K. Fickies, yes. Motion carried 5-0-0
- Hall leases, Monday & Thursday Exercise classes, Wednesday Crafter, BBSAD Public Hearing April 17, 2021 at 2pm
- Correspondence: Luther Library Newsletter, Michigan Township Participating Plan information
- May 4, 2021 Election Baldwin School District for West Shore ISD Millage

B. Myers, Treasurer

- Treasurer's report for March 2021. K. Fickies-motion to accept Treasurer's report as printed. D. Bass-seconded; motion carried 5-0-0.

D. Bass, Trustee

- Trash Committee has met, 3 companies are interested, more information to come later

J. Hankiewicz, Trustee

- No Report

Public Comments:

- None

Dignitary Reports:

- County Commissioner-No Report
- Sheriff-Sheriff- Report on incidents available and on file
- Fire Board- Gary Nugent, 17 runs for March, (report on file)
- SEEJBA Board-Jack Puff March 18<sup>th</sup> the bonds were sold to Robert W. Baird Co. in Milwaukee, sale of the bonds will close April 15<sup>th</sup>, JBA and Gerber Construction approved agreement and construction to start shortly, watch for progress! JBA will be reimbursing Elk Township when funds become available.
- Road Commissioner – LeRoy Williams, Brooks Rd-9 Mile-Johnson Rd. project to start Fall 2021; Bass Lake Rd. to start in 2023, plan to do edges of road this year; Board agreed to move Road Committee (Jackie McKellar) report forward to address her report, Bridges on 11 & 12 Mile are in bad shape, LeRoy reported that they have been inspected and are considered "marginal rating". Other concerns were also addressed. Road Committee report (on file)
- Assessor-L. Fitz reviewed report (on file)
- Ordinance Enforcement Officer – Joyce Durdel, a dozen warning letters sent, working with Todd Quillan from Auto Ranch to remove vehicles, boats, metal, etc., some residents have complied, Court hearing individual has until the end of May to comply before further action can be taken.
- Big Bass Lake SAD-D. Bass Public Hearing Saturday, April 17<sup>th</sup> at 2pm
- Harper Lake SAD-No report
- Road Committee-Jackie McKellar- See Road Commissioner report (on file)

- Cemetery Committee-J. Hankiewicz – There are several dying/dead trees that will need to be removed, spring clean up, Jack will contact Boy Scout Troup to see if they will be placing flags on Veterans graves this year needs to be done before Memorial Day.
- Emergency Management-No report

Old Business:

- Security System – Security system has been postponed since September until this meeting. K. Fickies-motion to remove Security System quote from agenda, B. Myers-seconded, motion carried 5-0-0

New Business:

- Resolution 2021-07 to adopt Poverty Exemption Income Guidelines and Asset Test. L. Fitz read resolution. L. Fitz-motion to adopt resolution, D. Bass-seconded. Roll Call Vote: J. Hankiewica, yes; B. Myers, yes; L. Fitz, yes; K. Fickies, yes; D. Bass, yes. Resolution adopted 5-0-0
- Fire Board Resignation from Marilyn Zcebski. L. Fitz-motion to accept resignation with regret and appreciation for over 30 years of service, B. Myers-seconded, motion carried 5-0-0
- Fire Board nomination for Elk Township Representative, B. Myers-motion to nominate Sharon Puff, L.Fitz-seconded, motion carried 5-0-0
- Fire Board nomination for Elk Township Alternate Representative, L. Fitz-motion to nominate Marion Bird, K. Fickies-seconded, motion carried 5-0-0
- Resolution to adopt and approve the Unlimited Tax Full Faith and Credit General Obligation Contract of Lease (the “Contract of Lease) with the SEEJBA to finance the acquisition, construction, furnishing and equipping of a fire station. L. Fitz-motion to adopt resolution as printed, J. Hankiewicz-seconded. Roll Call Vote: J. Hankiewicz, yes; B. Myers, yes; L. Fitz, yes; D. Bass, yes; K. Fickies, yes. Resolution adopted 5-0-0
- Resolution 2021-11 to Rescind the Annual Meeting Mandate. Original resolution to establish Annual Meeting July 14, 2015. Rescind as general law township is not required to hold an Annual Meeting. L. Fitz-motion to adopt resolution, B. Myers-seconded. Roll Call Vote: D. Bass, yes; K. Fickies, yes; L. Fitz, yes; B. Myers, yes; J. Hankiewicz, yes. Resolution adopted 5-0-0
- Resolution 2021-12 Annual Elk Township Monthly Meeting and Board of Review Scheduled (Revised). B. Myers-motion to adopt resolution as printed, D. Bass-seconded. Roll Call Vote: B. Myers, yes; J. Hankiewicz, yes; D. Bass, yes; K. Fickies, yes; L. Fitz, yes. Resolution adopted 5-0-0
- A! Services contract for Elk Township Special Cleanup scheduled for Saturday, June 5, 2021 from 9am-12pm. Contract reviewed in the amount of \$6,030.00. K. Fickies-motion to approve and sign contract as submitted, D. Bass-seconded. Roll Call Vote: D. Bass, yes; K. Fickies, yes; L. Fitz, yes; B. Myers, yes; J. Hankiewicz, yes. Motion carried 5-0-0
- Elk Township schedule of cash rental payment for the SEEJBA reviewed. Baker Tilly Municipal Advisors will submit information need for yearly bond tax levy prior to September meetings to be placed on our L-4029. No Board action required
- L. Fitz requested board approval to hire a handyman to assist with odd jobs around the Township Hall and cemetery as needed. He has talked with Keith Larsen to do work at \$15 per hour. K. Fickies-motion to approve hiring Keith Larson as township handyman, D. Bass-seconded. Roll Call Vote: L. Fitz, yes; B. Myers, yes; J. Hankiewicz, yes; D. Bass, yes; K. Fickies, yes. Motion carried 5-0-0

Public Comment: None

B. Myers-motion to adjourn; L. Fitz-seconded; motion carried 5-0-0.

Adjourned @ 8:27 PM

Respectfully submitted,

Karen Fickies, Clerk

April 13, 2021