



## Elk Township - Lake County, Michigan

Mailing Address: P.O. Box 298, Irons, MI 49644 Located at: 8966 N. Bass Lake Rd., Irons, MI

Ph: 231-266-5983; Email: [elktwspclerk@gmail.com](mailto:elktwspclerk@gmail.com)

Web Site: [elktwplakecomi.org](http://elktwplakecomi.org)

### ELK TOWNSHIP REGULAR BOARD MEETING

January 12, 2021

Lou Fitz, Supervisor, called the meeting to order @ 7:00pm

Moment of Silence

Pledge of Allegiance, led by L. Fitz

Roll call, officials present: Lou Fitz, Supervisor; Karen Fickies, Clerk; Brandy Myers, Treasurer; Dave Bass, Trustee; Jack Hankiewicz, Trustee. Citizens in attendance (5), on Conference call (3)

Agenda Revisions: New Business: Board of Review Training, Luther Library Request, Contracts to advertise for bid. B. Myers-motion to approve agenda as revised, D. Bass-seconded; motion carried 5-0-0

Minute's approval- L. Fitz-motion to approve December 8, 2020 Regular Meeting minutes as printed; J. Hankiewicz- seconded; motion carried 5-0-0

#### Board Member Reports:

##### L. Fitz, Supervisor

- Baker Tilley Financial Bond Proposal Informational packet is in the process of being prepared.
- ORV Ordinance Enforcement question about additional staffing was addressed with the County Commission; there are no additional funds available. Other help may be available.
- 2021-2022 Budget is being prepared and the first review will be done at the February 9<sup>th</sup> meeting.

##### K. Fickies, Clerk

- Non Periodicals –None
- Request to approve bills paid in December 2020, L. Fitz-motion to approve as printed, D. Bass-seconded, motion carried 5-0-0
- Budget Amendment request - \$29,000 from General Funds to 101-250-801 Contract Professional Services for payment of JBA Architect bills. L. Fitz-motion to approve Budget Amendment, K. Fickies-second. Roll Call Vote: D. Bass, yes; J. Hankiewicz, yes; L. Fitz, yes; B. Myers, yes; K. Fickies, yes. Motion carried 5-0-0
- Budget Amendment request - \$1,000 from General Funds to 101-248-841 Payroll taxes to cover 2021 1<sup>st</sup> quarter taxes. L. Fitz-motion to approve Budget Amendment, K. Fickies-seconded. Roll Call Vote: K. Fickies, yes; B. Myers, yes; L. Fitz, yes; J. Hankiewicz, yes. Motion carried 5-0-0
- Hall leases, Monday Exercise, Wednesday Crafters, these have been suspended at this time. SEEJBA Pre-Bid meeting January 15<sup>th</sup> 10AM, SEEJBA deadline for bids to be received January 29<sup>th</sup> at 2PM. Bid will be awarded February 15, 2021
- Correspondence –Luther Newsletter,

##### B. Myers, Treasurer

- Treasurer's report for December 2020. K. Fickies-motion to accept Treasurer's report as printed. D. Bass-seconded; motion carried 5-0-0.

##### D. Bass, Trustee



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- Met with the Trash Committee to review information from American Waste, Independent and Republic to get information on weekly curbside trash pickup and once a month large item pickup. Dave is waiting for call backs on prices per parcel/property.

J. Hankiewicz, Trustee

- No Report

Public Comments:

- Sheryl Steenwyck - how is the BBSAD proceeding. L. Fitz answered that the resolutions are the process of being prepared and will be presented at the February meeting and the April meeting. It should be completed by May.
- Lisa Adams – which resolutions will be presented in February. L. Fitz responded that the first one will be Public Act 188 of 1954 Proceedings and Notice of Public Hearing

Dignitary Reports:

- County Commissioner-Don Arquette gave report (on file).
- Sheriff-Sheriff Rich Martin – Reported on ORV issues, he suggested writing letter to Scott VanSingle and also to contact Dave Titus from the ORV club, Drug initiative, staffing issues.
- Fire Board- Gary Nugent (on call) L. Fitz read report December 2020, 17 runs report (on file)
- SEEJBA Board-Jack Puff read report. Bid packet and blueprints were shown and will be available at township hall.(on file)
- Road Commissioner – No report
- Assessor-No report
- Ordinance Enforcement Officer – Joyce Durdel, Proceeding with citations and court hearing. (on file)
- Big Bass Lake SAD-D. Bass No report, covered in Public Comments
- Harper Lake SAD-No report
- Road Committee-No report
- Cemetery Committee-J. Hankiewicz – No report
- Emergency Management-No report

Old Business:

- Security System – postponed until April 2021. D. Bass suggested we look at a service called Sky Point. Jack Puff has this and will discuss with L. Fitz.

New Business:

- Year to Date Budget reviewed for General Fund, BBSAD, Harper Lake SAD, and Road Fund. No issues. L. Fitz-motion to accept as printed, D. Bass-seconded. Motion carried 5-0-0
- Elk Township Resolution #2021-02, Cemetery Fee Schedule. Our Ordinance addresses fees for Winter Burials, resolution is to address this in the Fee resolution form. K. Fickies-motion to adopt resolution as printed, B. Myers-second. Roll Call Vote: L. Fitz, yes; B. Myers, yes; K. Fickies, yes; D. Bass, yes; J. Hankiewicz, yes. Resolution Adopted 5-0-0
- Elk Township Resolution #2021-03, Supervisor Salary, to remain at \$13,000 for fiscal year 2021-2022. B. Myers-motion to adopt resolution as printed, D. Bass-seconded. Roll Call Vote: B. Myers, yes; K. Fickies, yes; L. Fitz, yes; D. Bass, yes; J. Hankiewicz, yes. Resolution Adopted 5-0-0



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- Elk Township Resolution #2021-04, Clerk Salary, to remain at \$13,500 for fiscal year 2021-2022. K. Fickies-motion to adopt resolution as printed, L. Fitz-seconded. Roll Call Vote: L. Fitz, yes; B. Myers, yes; K. Fickies, yes; D. Bass, yes; J. Hankiewicz, yes. Resolution Adopted 5-0-0
- Elk Township Resolution #2021-05, Treasurer Salary, to remain at \$15,000 for fiscal year 2021-2022. D. Bass-motion to adopt resolution as printed, J. Hankiewicz-seconded. Roll Call Vote: K. Fickies, yes; L. Fitz, yes; B. Myers, yes; J. Hankiewicz, yes; D. Bass, yes. Resolution Adopted 5-0-0
- Elk Township Meeting & Event Calendar reviewed for approval. No changes. Elk Township Resolution #2021-01, Annual Monthly Meeting and Board of Review Schedule Calendar. L. Fitz-motion to approve as printed, B. Myers-seconded. Roll Call Vote: B. Myers, yes; D. Bass, yes; J. Hankiewicz, yes; L. Fitz, yes; K. Fickies, yes. Resolution Adopted 5-0-0
- Board of Review Training. STC requires BOR training for all members within the next two years. It is being offered Virtually at this time. It was suggested that we postpone training until it can be done hopefully, in-person. L. Fitz-motion to delay sending BOR members to training until in-person classes are held within the next two years, K. Fickies-seconded, motion carried 5-0-0
- L. Fitz received information from Luther Library requesting interest in having a "Little Free Library" to be placed in our area to provide books and other materials. This would be at no cost to the township. L. Fitz-motion to authorize L. Fitz to pursue this project, B. Myers-seconded, motion carried 5-0-0
- Previously we discussed putting all contracts for township out for bid this coming year. D. Bass-motion to authorize clerk to use funds for advertising for all contracts, except Cemetery Sexton, J. Hankiewicz-seconded, motion carried 5-0-0

### Public Comment:

- Jack Puff commented on District 10 Health Department giving Covid 19 Vaccines

B. Myers-motion to adjourn; L. Fitz-seconded; motion carried 5-0-0.

Adjourned @ 8:36 pm

Respectfully submitted,

Karen Fickies, Clerk

January 12, 2021